



ecoDesign ecoPrint

design and print solutions that don't cost the earth

Terms and Conditions of Sale

1. COST VARIATION Quotations are based on the current costs of production and are subject to amendment by the printer on or at any time after acceptance to meet any rise or fall in such costs.

2. ACCEPTANCE Unless the quotation is accepted in its existing form within 14 days from the date on which it is given it may be deemed to have lapsed.

3. GST The printer shall be entitled to charge the amount of any GST payable, whether or not included in the quotation.

4. QUOTATION When quotations are based on printed, typewritten or other copy and the copy given is poorly prepared or is different from that originally submitted or described, an extra charge may be made for any additional work or cost involved. The printer's written quotation shall be deemed to interpret correctly customer's instructions, whether written or verbal, and customers are accordingly advised to exercise due care in checking quotations.

5. SAMPLES Quotation allows for the cost of proof only but no finished sample.

6. CUSTOMER'S VERBAL INSTRUCTIONS The printer shall not be held responsible for errors or omissions due to oversight or to misinterpretation of customer's verbal instructions.

7. EXPERIMENTAL ORDERS Work produced in an experimental way at customer's request will be considered an order and charged for. Sketches and dummies are submitted on a speculative basis shall remain the property of the printer, and no use of same shall be made, nor shall any idea obtained therefrom be used except upon compensation to be determined by the owner.

8. PROOFS Author's corrections on and after the first proof, including alterations in style will be charged extra. No responsibility will be accepted for errors in proofs passed by customers.

9. EXCESS PROOFS CHARGEABLE Where more than two proofs are requested after quotations are given, or where printing press proofs are demanded, the customer shall pay time charges covering the full cost.

10. ALTERATIONS Quotations are only for work according to original specifications. If through customer's error or change of mind, work has to be done two or more times, such extra work will carry an additional charge at current rates for the work performed. Where a customer does not make a typographical style for a job the printer shall make a style for him/her and charge as corrections, all variations from that style.

11. TABULATED WORK Any excess of tabulated work or foreign languages included in the job as compared with the copy originally submitted for the purpose of estimating is chargeable as an extra.

12. OVER-RUNNING TYPESETTING All re-setting involved in making author's corrections, including over-running, shall be chargeable as an extra.

13. ORIENTATION, PLATE MAKING POSITIVE OR NEGATIVE FILM, PLATES, BLOCKS ETC Unless otherwise specified in writing, in all cases where the client has been separately invoiced with the cost of such work, the ownership of such material will remain client property. Unless advised in writing within a period of twelve months from date of invoice of same the printer may dispose of these materials. Any proceeds arising from their disposal may be used by the printer to set off the cost of storing same.

14. INKS All estimates are based on the work being printed in black ink, unless specifically stated to the contrary, and if any change in ink is required by the customer after the order has been placed, an extra charge shall be made.

15. SLIP SHEETING Should any change in customer's instructions necessitate slip sheeting, an extra charge shall be made.

16. TYPE ORNAMENTS, LOGOS OR DRAWINGS Unless otherwise agreed, the customer shall bear the cost of purchasing or preparing special type, ornaments, or drawings for logos similar devices, specially prepared on his/her request.

17. HOLDING PRESS TO CUSTOMER'S INSTRUCTIONS Unless the customer is present when the press is made ready, presses held standing awaiting a customer's instructions will be charged at current rates for the time standing.

18. EXPEDITED DELIVERY Should expedited delivery be agreed upon necessitating overtime or another additional cost, an additional charge may be made.

19. CLAIMS Any complaint must be made in writing within fourteen days of receipt of goods, beyond which period no claim will be entertained.

20. LIABILITY The printer shall not be liable for indirect or consequential loss or any loss to a customer arising from third party claims occasioned by errors in carrying out the work or by delay in delivery.

21. STANDING MATTER Type may be distributed and lithographic, photogravure, or other work effaced immediately after the order is executed unless written arrangements are made to the contrary. In the latter event rent may be charged.

22. CUSTOMER'S PROPERTY AND PROPERTY SUPPLIED (a) Customer's property and all property supplied to the printer by or on behalf of the customer will be held at the customer's risk. (b) Every care will be taken to secure the best results where materials or equipment are supplied by customers, but responsibility will not be accepted for imperfect work caused by defects in or unsuitability of such materials or equipment. (c) Where the customer supplies materials, adequate quantities shall be supplied to cover spoilage.

23. DUTY AND INSURANCE In all quotations for work for which paper is specially indented, the price shall be increased or decreased proportionately at the printer's discretion.

24. SUSPENDED WORK The suspension of any work for a period of thirty days shall entitle the printer to payments in full for the portion of the work completed.

25. CANCELLATION OF ORDERS Regularly entered orders cannot be cancelled except upon terms which will compensate the printer for all expenses incurred and otherwise protect him against loss.

26. TERMINATION OF CONTRACT FOR PUBLICATION A contract for the printing of periodical publications may not be terminated by either party unless written notice is given as follows:

Nature of Publication	Length of Notice
Weekly	Three Months
Fortnightly	Three Months
Monthly	Six Months
Quarterly	Six Months

Nevertheless the printer may terminate any such contract forthwith should any sum due thereunder remain unpaid.

27. BLANK PAGES Unless otherwise stated, where a price has been given at per page for a book, pamphlet, magazine or like work, every page in the book, including, in the case of cut flush paper covers, the four cover pages, shall be chargeable at full rate, whether printed or not.

28. HANDLING STOCK On all paper stock furnished by a customer, a charge shall be made for handling and profit.

29. GENERAL LIEN The printer shall in respect of all unpaid debts due from the customer have a general lien on all goods and property in his hands and shall be entitled on the expiration of 14 days notice to dispose of such goods or property as he thinks fit and to apply the proceeds towards such debts.

30. ILLEGAL MATTER (a) The printer shall not be required to print any matter which in his opinion is or may be of an illegal or libellous nature. (b) The printer shall be indemnified by the customer in respect of any claims, costs and expenses arising out of any illegal or libellous matter printed for the customer or any infringement of copyright, patent or design.

31. FORCE MAJEURE Every effort will be made to carry out any contract based on this quotation, but the due performance of it is subject to variation or cancellation owing to an Act of God, War, Strikes, Lock-outs, or other labour disputes, Fire, Flood, Drought, Legislation, or any other causes beyond control; or owing to inability to procure materials or articles except at enhanced prices due to any of the foregoing causes.

32. TERMS The following terms will be extended following credit approval: (a) Orders shall be paid in full not later than the last day of the month following delivery ("the due date") (b) Interest at current commercial overdraft rates computed from the due date may be charged on any balance which remains unpaid one month after due date.

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